



Dine College Student Complaint Form

Type of Initial Contact (Check One)			
Phone Call			
E-mail			
Letter			
Walk-in			
Others			

Date:			
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Department:	
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Time:		
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1. Student's Information

First Name:	
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Middle Name:	
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Last Name:	
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Student ID#:		Gender	Male		Female	
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Academic Status:	Full-Time		Part-Time		Status	Commuter		Dorm	
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2. Complaint Information

Nature of complaint (Check those that apply)			
Academic: ☐ Incorrect Process ☐ Accessibility ☐ Inappropriate Behavior ☐ Lack of Professionalism ☐ Unfair Assessment ☐ Lack of Communication ☐ Other	Administrative: ☐ Incorrect Process ☐ Accessibility ☐ Inappropriate Behavior ☐ Lack of Professionalism ☐ Unfair Assessment ☐ Lack of Communication ☐ Other	Residential: ☐ Incorrect Process ☐ Accessibility ☐ Inappropriate Behavior ☐ Lack of Professionalism ☐ Unfair Assessment ☐ Lack of Communication ☐ Other	Others:

Summary of Student Complaint

3. Action Taken

Provide summary of action taken with Date/Contact Persons & / or Departments, etc.

4. Follow- up Record

- ☐ No Follow-up Needed
☐ Yes, Follow- up Recommended

Date:	Time:	Notes:

Report Closed		
Date:	Time:	Notes:

Student:

Date:

Signature

Signature

Filer:

Date:

Signature

Signature

Please return form to deanofstudentsuccess@dinecollege.edu

The Family Educational rights and Privacy Act (FERPA) (20 U.S.C. 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. All employees of Dine College must abide by the policies set by FERPA.